



Ghana

Ms. Henrietta Arko-Sagoe

## PERSONAL DETAILS

Reference No.	CV-IT-791462-25
Country of Residence	Ghana
Surname	Arko-Sagoe
Given Name	Henrietta
Date of Birth	Thursday, 07 Oct 1982
Gender	Female
Marital Status	Single
Religion	Christian

## PASSPORT DETAILS

Passport Number	
Nationality	Ghana
Date Of Issue	Thursday, 04 May 2023
Date Of Expiry	Tuesday, 03 May 2033
Place Of Issue	Accra

## PHYSICAL INFORMATION

**Height** 1.65

**Weight** 72

No, I Don't have any physical disability or serious illness.

No, I Don't have any scars, marks or tattoos.

## EDUCATION INFORMATION

**Highest Level of Education** Higher Secondary

**School/College/University Name** Takoradi Secondary school

**Passing Year** 2001

## PROFESSIONAL QUALIFICATIONS

**Institute Name**

**Course Title**

**Passing Year**

## LANGUAGES INFORMATION

<b>Languages</b>	<b>Speaking</b>	<b>Writeing</b>	<b>Understanding</b>
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English	Fair	Fair	Fair
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## EMPLOYMENT HISTORY

**Year Of Expreience** 4

**Background** I work as a cleaning supervisor. I rose through the ranks working as cleaning personnel to my current position. I have keen interest in keeping the work environment clean at all times.

**Latest Company** Proffer Computer Services

**Telephone No** 00233245599890

**Address** North Ola, cape Coast Central region, Ghana.

<b>Date Of Join</b>	2021-01-05
<b>Last date at Job</b>	

**NOTE:-**

We are Workers in Armenia / Galaxy Seven Armenia, a recruitment and employment support organization assisting employers and foreign workers in the Republic of Armenia. We have been appointed as HR consultant for the above applicant. The above (CV) applicant is our registered and recognized candidate; therefore, we assure you that the applicant will be well-mannered, sober, and gentle. After confirming hiring eligibility, our company will assist the applicant in preparing the required documents for the work authorization process and, where applicable, for obtaining a legal work residence permit in Armenia. After completion of formalities, our company will support the applicant by providing basic but very important HSE and first-aid training. Workers in Armenia / Galaxy Seven Armenia will also provide proper knowledge to the applicant about work ethics/behavior and the applicable laws and regulations of the Republic of Armenia. Our office representative will be accessible at all times through our Armenia office with 24/7 online support to respond to the employer (Company) and assist throughout the entire process. Our entire service follows ethical recruitment practices. We do not charge any money/fees from the applicant for VISA or JOB in Armenia.